The Virginia Department of Education announces the following

**PARENT WORKSHOP OPPORTUNITY**

**Functional Behavioral Assessments (FBA) and Behavior Intervention Plans (BIP)**

What Parents/Advocates Need to Understand About This Process

This training we will focus on the Virginia Department of Education (VDOE) Guidelines for Conducting a Functional Behavioral Assessment and Developing Effective Positive Behavior Intervention Plans. Participants will discuss the regulatory aspects and best practices as they apply to this federal and state mandated process. Emphasis will be placed on developing, monitoring, and evaluating the effectiveness of a BIP. There will also be time for participants to ask questions.

**Presented By**
Mr. C.J. Butler, Senior Lecturer, Communication Disorders & Special Education (CDSE)
Old Dominion University

C. J. Butler earned both his bachelor’s and master’s degree from Old Dominion University. Currently, Mr. Butler is employed by Old Dominion University as a master lecturer in the Department of Special Education. Mr. Butler also does educational consulting through Educational Programs and Interventions for Children. Prior to joining ODU, Mr. Butler worked for over 15 years in both private and public schools as a teacher and administrator in both general and special education. He has extensive experience as a trainer and presenter at the local, state, and national level. His areas of interest include: FBA/BIP, curriculum and instruction; behavior change; and collaboration and consultation.

**Monitoring Behavior at Home**

What Parents Can Do to Address Behaviors at Home

This training will provide parents with practical tips for strengthening their relationships with their children, as well as encouraging positive behaviors when in school and at home. Participants will also discuss the importance of collecting behavior data on their child for presentation at special education meetings.

**Presented By**
Ms. Tracy Lee, Family Engagement Specialist
Virginia Department of Education

Tracy Lee is currently the Family Engagement Specialist in the Office of Specialized Education Facilities and Family Engagement at the Virginia Department of Education. She provides leadership and technical assistance to PRCs throughout the commonwealth and trains both parents and school divisions in parental rights, dispute resolution, and best practices in collaboration through the special education process. She has also been an elementary school teacher, preschool director, and the Family Resource Coordinator for Colonial Heights Public Schools. Additionally, she has co-authored two bestselling parenting books (1-2-3 Magic for Kids and the 1-2-3 Magic Workbook) and has appeared on ABC, CBS, NBC and Fox affiliates, nationwide, discussing parenting and education related issues.

**June 26, 2017**
10:00 a.m. – 2:00 p.m.

**NOTE: On-site registration begins at 9:30 a.m.**

James Monroe Building – First Floor
Conference Rooms C, D, and E
101 N. 14th Street
Richmond, Virginia 23219

To register for this workshop use the following web link:
[https://www.surveymonkey.com/r/FBABIPWORKSHOP](https://www.surveymonkey.com/r/FBABIPWORKSHOP)

**WHO SHOULD ATTEND**

This training is designed specifically for parents who have students who exhibit difficulties in managing their behavior at school and at home.

Advocates and other community stakeholders who work with parents of students with behavior difficulties are also invited and encouraged to participate in this training.

**FEES and COST**

There is no registration fee for this training and mileage and parking expenses will be reimbursed. A box lunch will also be provided. Any hotel expenses incurred by participants are at their own responsibility.

**REGISTRATION**

Participants must pre-register for this training to facilitate parking and meal arrangements.

Register on-line at the web link noted or by phone to the contact person indicated below.

The registration deadline is: **June 12, 2017**

**CONTACT INFO**

Virginia Department of Education
101 N. 14th Street
Richmond, Virginia 23219

(804) 225-2095
ATTN: Renee Gray- Epps

Division of Special Education and Student Services
Office of Specialized Education Facilities and Family Engagement